

## **2020 SUMMER INTERNSHIP - COMMERCIAL REAL ESTATE**

G.S. Wilcox & Co. is seeking a summer analyst that will assist the firm's Analysts and Loan Originators with the underwriting, origination, and servicing functions of the firm. Headquartered in Morristown, New Jersey, G.S. Wilcox & Co. is a leader in the commercial real estate investment banking industry providing debt and equity solutions to developers, real estate private equity firms, institutional investors, and other owners of commercial real estate.

### **JOB DESCRIPTION**

- Utilize CoStar to perform market research (sale and lease comps, demographics, market statistics)
- Prepare and write executive loan summaries
- Assist with the financial underwriting (rent roll, proforma, historicals, lease review)
- Perform lease abstracts
- Work with Financial Analyst and Head Underwriter to identify and underwrite refinancings within existing portfolio
- Assist with the annual inspection and financial review of properties in the firm's \$1.3 billion servicing portfolio

### **QUALIFICATIONS**

- Minimum GPA of 3.2
- Finance/Accounting major preferred
- Strong analytical and writing skills
- Ability to interact with internal and external clients in a professional manner
- Strong interpersonal and communication skills
- Detail-oriented and ability to manage multiple projects is a priority
- Self-motivated and highly professional
- Proficient in MS Office (Excel, Word, PowerPoint, Outlook)

If interested, please email a copy of your resume and cover letter to [wwilcox@gswilcox.com](mailto:wwilcox@gswilcox.com).